

# Zonta Club of Key West Prospective Member (PM) Form

2011-2012 Organization, Membership & Classification (OMC) Committee  
Members: Molly Ersay, Carolyn Daly

The procedure for proposing a new member is found in the Standing Rules. The following is abstracted for your convenience in initiating the new member process:

1. Obtain and complete a Prospective Member Form (PMF) from the one of the OMC Committee members, sponsoring member, or the Zonta website.
2. Forward the completed and signed PMF to the member who will be sponsoring the PM or email to [louannawilliams@msn.com](mailto:louannawilliams@msn.com).
3. The Board will review and verify PMF information, determine eligibility, classification, and determine date of installation.
4. The PMF will be submitted to the General Membership before the PM is invited to be installed.

PM's Name: \_\_\_\_\_ Email Address: \_\_\_\_\_  
PM's full Date of Birth: \_\_\_\_\_ PM's Significant other: \_\_\_\_\_  
PM's Business Full Name & Nickname: \_\_\_\_\_  
Business Address: \_\_\_\_\_  
Home Address: \_\_\_\_\_  
Business Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_  
Business Fax: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

1. What is the primary function of the business or profession? \_\_\_\_\_
2. Individual is (check one):  Owner  Partner  Associate
3. What is the PM's position? \_\_\_\_\_
4. Describe the PM's level of decision making in this position: \_\_\_\_\_
5. Length of time PM has been with this business: \_\_\_\_\_
6. Length of time PM has been in this type of work: \_\_\_\_\_
7. Hours per week PM works: \_\_\_\_\_
8. How is PM affiliated with sponsor?  Friend  Business Acquaintance
9. How long have you known her? \_\_\_\_\_
10. PM's other community affiliations: \_\_\_\_\_
11. What is your expectations from Zonta?: \_\_\_\_\_

12. Can you commit to monthly meetings and participation in a team format in our 2 major projects, Media Zonta Day and our ABC 5K Race for Life?

\_\_\_\_\_  
\_\_\_\_\_

**Prospective Member – Dues and financial information:**

Zonta is an International Organization and with that comes financial responsibility for membership to this organization. The yearly dues are as follows:

- New member Dues paid to Zonta Int'l - \$95.00
- Club Liability Insurance - \$3.00
- Zonta District 11 Dues - \$20.00
- Zonta Key West Dues - \$30.00 (this is kept locally to support our club)

Total cost for the 1<sup>st</sup> year dues are - \$148.00  
After the 1<sup>st</sup> year dues are - \$133.00

A new member must pay ½ of the dues equaling \$74.00 before or at the time of installation. The remaining dues must be paid by December 1<sup>st</sup>.

Our monthly meetings are the 3<sup>rd</sup> Tuesday each month normally at the Doubletree with dinner provided. This will be billed for each month to your account of \$15.00 and \$5.00 Club Assessment.

Signature of Prospective Member: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Sponsoring Member: \_\_\_\_\_ Date: \_\_\_\_\_

These items are to be completed by the Prospective Member with the Sponsor, who will submit the completed form to one of the OMC Committee or the Zonta President prior to the next board meeting.

**“Zonta membership is by invitation and is classified by the occupation or profession. When seeking new members, Zonta looks at the quality of the business or profession, the position of the prospective member, and the desirability of the individual.”**